

HANOVER TOWNSHIP
BOARD OF COMMISSIONERS
JULY 9, 2025 (following 6 PM WORKSESSION)
****BUSINESS MEETING AGENDA****

The Hanover Township Board of Commissioners conducted a public meeting on July 9, 2025, at the Hanover Township Municipal Building, 1267 Sans Souci Parkway, Hanover Township, Luzerne County, Pennsylvania. The Chairman called the meeting to order at 6:15 pm.

PRESENT: Chairman George Andrejko, Vice-Chairman Jeffrey Lewis , Commissioners George Bowers, Joseph Howanitz, William Howatt, and Ronald Krushnowski

ABSENT: Commissioner Albert Bagusky

Dolores Grozio (6 Loomis Park) Paving of Loomis Park and weed removal off Dundee Road

Gloria Kijek (Grant Writer) seeking sponsorship for an LSA Grant for AMVets Post 59

Hanover Township Mini Hawks seeking sponsorship for an LSA Grant for equipment, etc.

PROCLAMATION PRESENTATION – “FISHING FOR A CAUSE” FOR 25 YEARS OF DISTINGUISHED COMMUNITY SERVICE

SECRETARY’S REPORT

Motion by Lewis secc: Bowers move that the Secretary’s Report for the month of June 2025 be accepted and filed. The report indicated that an Executive Session of the Board was conducted on June 11, 2025, to discuss personnel and possible litigation. On the motion the following voted yes: Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED

MANAGER’S REPORT

Motion by Lewis secc: Bowers move that the Manager’s Report for the month of June 2025 be accepted and filed. On the motion the following voted yes: Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED

DEPARTMENT REPORTS

Motion by Lewis secc: Bowers move that the reports from the Police, Road, Sewer, Fire Department, Code Enforcement Office and Health Officer for the month of June 2025 be accepted and filed. On the motion the following voted yes: Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED

MINUTES OF MEETING OF JUNE 11, 2025

Motion by Lewis secc: Bowers move that the minutes of the meeting of June 11, 2025, be accepted and filed. On the motion the following voted yes: Bowers, Howanitz, Howatt, Krushnowski, Lewis
ABSTAIN: Andrejko MOTION CARRIED

LIST OF BILLS

Motion by Lewis secc: Bowers move that the list of bills for June 2025 be ratified and approved for payment. On the motion the following voted yes: Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED

COMMUNICATIONS

Motion by Lewis secc: Bowers move that the communications for the month of June 2025 be accepted and filed. On the motion the following voted yes: Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED

TREASURER'S REPORT

Motion by Lewis secc: Bowers move that the Treasurer's Report for the month of May 2025 be accepted and filed. On the motion the following voted yes: Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED

HIRING – TEMPORARY LABORERS

Motion by Lewis secc: Bowers move that Nicholas Havey, Daniel Fuller, Dylan Mislivets and Aiden Geisinger be hired as temporary laborers in the Public Works Department effective July 10, 2025 to August 12, 2025 at a rate of \$17.50 per hour for a maximum of twenty eight (28) hours per week. On the motion the following voted yes: Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED

HIRING – TEMPORARY FIRE TRUCK DRIVERS

Motion by Lewis secc: Bowers move that Dwayne Taggart, Dan Wegrzynowicz, Robert Williams, John Engleman, Sean Reilly, Bill McDaniels, Dan Harkenreader, Paul Rakowski, Joseph Hudak, Cayden Schiel, Jeff Sabecky and Ray Masher be hired as temporary, as needed, drivers in the Hanover Township Fire Department Headquarters effective to July 10, 2025 to August 12, 2025 at a rate of \$17.50 per hour for a maximum of twenty eight (28) hours per week, per individual. Total of all combined temporary as needed drivers shall not exceed ninety (90) hours per week. On the motion the following voted yes: Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED

HIRING OF SUMMER LABORERS

Motion by Lewis secc: Bowers move that Todd Kolbicka, and Dylan Martinez be hired as temporary laborers in the Public Works Department and Alicia Orzechowski be hired as a temporary intern in the Administration Area effective July 10, 2025 to August 12, 2025 at a rate of \$16.00 per hour for a maximum of twenty-eight (28) hours per week. On the motion the following voted yes: Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED

INVOICES – BORTON LAWSON ENGINEERING

Motion by Lewis secc: Bowers move to authorize the payment of Township Engineer Borton Lawson Invoices for various projects in the amount of \$16,907.56. These will be paid through various funds and grants including from the Liquid Fuels Account, Sewer Fee Account and Capital Fund. On the motion the following voted yes: Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED

INVOICE – BHW INSPECTIONS, LLC

Motion by Lewis secc: Bowers move to approve Invoice No. H25006 in the amount of \$2,289.55 to BHW Inspections, LLC for plan examinations on several projects within Hanover Township during the month of June. On the motion the following voted yes: Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED

APPROVAL – CANON COPIER

Motion by Lewis secc: Bowers move to approve the proposal from Golden Business Machines in the amount of \$11,689.00 for a new Canon Copier for the Administrative Offices. On the motion the following voted yes: Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED

REQUEST FROM EXALTATION OF THE HOLY CROSS

Motion by Lewis secc: Bowers move to approve the following requests from the Exaltation of the Holy Cross:

1. Police services for their annual bazaar July 18, 19 & 20
2. Garbage packer for their annual bazaar July 18, 19 & 20

On the motion the following voted yes: Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko
MOTION CARRIED

APPROVAL – ORDINANCE NO. 005-2025

Motion by Lewis secc: Bowers move to approve Ordinance No. 005-2025 amending the Hanover Township Zoning Ordinance for 12.9 acres of land on the westerly side of the Sans Souci Parkway from R-2 to C-2 as advertised. On the motion the following voted yes: Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED

REIMBURSEMENT FOR OVERPAYMENT

Motion by Lewis secc: Bowers move to approve the reimbursement to Danielle August, 114 Clarks Cross Road, in the amount of \$3,292.58 for an overpayment of a plan review fee. On the motion the following voted yes: Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED

APPROVAL – PROJECT CHANGE ORDERS

Motion by Lewis secc: Bowers move to approve the following Change Order requests as per the recommendation of the Township Engineer:

1. No. 3 with InfraHorse for the Solomon Creek Interceptor Phase 5 Project for unforeseen need to widen Manhole 12 opening in the amount of \$12,526.80.
2. No. 4 with InfraHorse for the Solomon Creek Interceptor Phase 5 Project for a change in the remediation method of Manhole 14B for a credit in the amount of \$26,507.93.

On the motion the following voted yes: Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko
MOTION CARRIED

PAYMENT APPLICATION NO.1 INFRAHORSE

Motion by Lewis secc: Bowers move, after review by the Township Engineer and Solicitor, to approve Payment Application No.1 to InfraHorse in the amount of \$352,122.22 for work on the Solomon Creek Interceptor Rehabilitation Project Phase 5. This will be paid from the Sewer Account and reimbursed through a grant.

On the motion the following voted yes: Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko
MOTION CARRIED

BID APPROVAL SOUTH MAIN SEWER CONNECTION PROJECT

Motion by Lewis secc: Bowers move, after review by the Township Engineer and Solicitor, to approve J. Leiphart Construction for the lowest bid of \$277,630.00 (base bid) and \$7,450.00 (bid alternate-stub on Bunker Drive) for the South Main Sewer Connection Project.

On the motion the following voted yes: Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko
MOTION CARRIED

APPOINTMENTS TO HANOVER TOWNSHIP'S CIVIL SERVICE COMMISSION

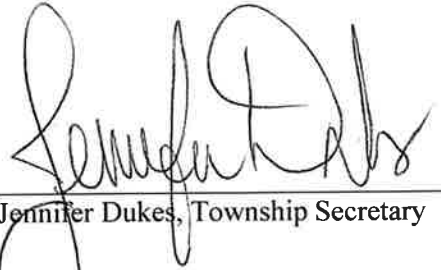
Motion by Lewis secc: Bowers to appoint Ronald Jarzenbovicz and Nicholas Romanowski as members of the Hanover Township Civil Service Commission effective July 10, 2025.
On the motion the following voted yes: Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko
MOTION CARRIED

TAX REFUND 29 SOUTH REGENT STREET

Motion by Lewis secc: Bowers move, per the Tax Collector, to reimburse Mary Gaffney for overpayment of municipal taxes for the property located at 29 S Regent Street in the amount of \$322.30. On the motion the following voted yes: Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED

ADJOURN

Motion by Lewis secc: Bowers to adjourn the meeting at 6:40 pm. On the motion the following voted yes: Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko MOTION CARRIED



Jennifer Dukes, Township Secretary